

Full College Opening September 2020- Infection Control COVID-19 General Risk Assessment Form

Endeavour Academy is based within East Durham College provision. y

Name and Address of the College –		
Endeavour- East Durham College		
Current Number of Staff Employed- +200 College 11 Endeavour	Name of Person Completing the Risk Assessment: EDC Jim Blower / Endeavour Kerrie Whelan	Date of assessment – July 2020
Current Number of Students on Role- Maximum 50 Students 20/21	Review Dates- To be reviewed Monthly to react to government changes	
Consultation -The Covid-19 Risk Assessment has been shared with the college health and safety manager.		
Communication -The Covid-19 Risk Assessment has been shared with the whole staff team.		
The college have more than 200+ members and staff and Endeavour have 11 staff. To comply with the current <u>Guidance for full opening: colleges</u> in the Autumn Term 2020 and to ensure compliance with the <u>Health and Safety Executive (HSE)</u> a copy of this risk assessment has been placed on the college and school website.		
Staff covered by this assessment – East Durham College Staff / Endeavour Academy Staff		
<p>COVID-19 is a virus which has serious effects which debilitates some who have caught it and causes immense distress both physically and mentally. The virus is thought to spread mainly from person-to-person.</p> <ul style="list-style-type: none"> Between people who are in close contact with one another (within about 6 feet). Through respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. COVID-19 may be spread by people who are not showing symptoms. 		

H&S Manual	Form	Version	Issue Date	Next Review	
College	COVID-19 Risk Assessment	1	July 2020	Monthly	

RISK RATING		Likelihood		
		Probable Occurs repeatedly, to be expected or could affect large number of people	Possible Could occur sometime or effect a few people	Remote Unlikely to occur or not many people to be affected
Impact	Major Major injury, permanent disability or ill-health	High	High	Medium
	Severe Injury requiring medical treatment	High	Medium	Low
	Minor First aid treatment	Medium	Low	Low

In relation to working in colleges, whilst it is not possible to ensure a totally risk-free environment, the Office of National Statistics' analysis on [coronavirus \(COVID-19\) related deaths linked to occupations](#) suggests that staff in educational settings tend not to be at any greater risk from the disease than many other occupations. There is no evidence that children transmit the disease any more than adults.

The college are following the guidance [Guidance for full opening: colleges](#)

Public Health England advice the following measures to minimize coronavirus (COVID-19) risks in college environments;

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximize distancing between those in college wherever possible and minimize potential for contamination so far as is reasonably practicable

Public Health England are actively supporting colleges. If colleges have a query about coronavirus (COVID-19) they can contact PHE helpline, lines are open from 8am to 6pm, Monday to Friday, and 10am to 4pm at weekends-If you work in a college, please have your unique reference number (URN or UK PRN) available when calling the helpline- DfE coronavirus helpline -Telephone 0800 046 8687

By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to the current advice on [COVID-19: cleaning of non-healthcare settings guidance](#).

All relevant guidance is located in Appendix 1,links are subject to updates as required.

For further advice and support contact the Children & Young People's/Adult & Health Services ,Health and Safety Team -hsteam@durham.gov.uk and 03000 263430.

H&S Manual	Form	Version	Issue Date	Next Review	
College	COVID-19 Risk Assessment	1	July 2020	Monthly	

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1. Staff and Students and the wider college community					
COVID-19 transmission within the college community	M	<ul style="list-style-type: none"> - Registers are taken each day of students present. - Students are met each day at the identified entrance for their class by a staff member. Staff maintain social distancing. - Parents will not be permitted into the provision. - Sickness absence procedures in place for Staff and Students. - Students are kept in consistent bubbles/groups where possible. - Public Health England (PHE) is clear that routinely taking the temperature of students is not recommended as this is an unreliable method for identifying coronavirus (COVID-19). 	<ul style="list-style-type: none"> - Parents/Carers and Staff to be advised to follow the usual college procedures for sickness absence. - Where students/staff are absent and the college do not receive a phone call from parents/ carers or staff members, the provision will contact them to ascertain the reasons for their absence. - Parents/Carers and Staff advised to report any symptoms of COVID 19 that they or their household may have. - Learning Mentors (LM) to remind parents/carers and staff via newsletters etc. that where Students or a member of their household displays symptoms of the coronavirus, they are to follow the Guidance for households with possible coronavirus infection. - Parents/Carers and Staff members are reminded that testing for COVID-19 is available to everyone whatever their age. Testing is available through the NHS. - Students or a family member or Staff will be advised to follow the guidance at the time regarding quarantine should they test positive. 	L	<p>LM / SLT On Going</p> <p>LM / SLT</p> <p>Parents/ Carers and Staff-On going.</p> <p>LM / SLT On Going.</p> <p>LM / SLT On-going.</p> <p>LM / SLT Immediate</p>

H&S Manual	Form	Version	Issue Date	Next Review	
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2.Maintaining hand and respiratory hygiene on the college site					
Hand and respiratory hygiene across the college	H	<ul style="list-style-type: none"> - Staff wash their hands/apply hand sanitizer with students at the start and end of the college day. - Students are supervised to wash their hands or apply hand sanitiser where hand washing facilities are not available due to the number of students at the start of the college day - Students taught how to wash their hands by staff members. - Students are supervised throughout the college day to wash their hands for 20 seconds by staff members. - Where hand washing facilities are limited due to the number of Students, hand sanitizer stations have been located in identified areas. around the site - Tissues made available in each classroom. - Students and Staff follow the 'Catch it, Bin it, Kill it', guidance and avoid touching their faces, noses etc. practice followed whilst at college. - Catch it, bin it, kill it posters located in student toilet areas and around the site. - Students taught to cough and sneeze into their elbow and away from the direction of other students and staff. - Hand sanitiser station located at the main entrance for visitor use. - All Visitors sanitise their hands on entering the building. - Stringent cleaning schedules in place 	<ul style="list-style-type: none"> - Where handwashing facilities not readily available consider setting up hand sanitizer and tissue stations in each classroom. - Where toilet facilities are close/in the classroom consideration be given to flushing used tissues down the toilet. 	L	Staff-On going

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3.Symptoms of COVID-19 in the college community

<p>Members of the engage/college presenting symptoms of COVID-19</p>	<p>H</p>	<ul style="list-style-type: none"> - Staff are aware of the symptoms of COVID-19-The main symptoms of coronavirus are: - a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) - a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) - a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal. - If anyone in the college becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they are sent home and advised to follow <u>'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'</u>, which sets out that they must self-isolate for at least 7 days and should <u>arrange to have a test</u> to see if they have coronavirus (COVID-19). (sent to all parents) - The college understands the NHS Test and Trace process and are aware of how to contact their local <u>Public Health England health protection team</u>- - The college have advised staff and Parents/Carers that they will need to be ready and willing to; - <u>Book a test</u> if they are displaying symptoms. 	<ul style="list-style-type: none"> - LMs / SLT to continuously remind Parents/Carers via comms of the symptoms of COVID-19. - LMs / SLT to continuously remind Parents/Carers that anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the <u>NHS testing and tracing for coronavirus website</u>, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing. - LMs / SLT to remind Parents/Carers and Staff via college comms that where a student or a member of their household displays symptoms of the coronavirus, they are to follow <u>the Guidance for households with possible coronavirus infection</u>. - Parents/Carers collecting unwell students are reminded of the guidance to follow. - Consider having a pre-printed information slip to give to Parents/Carers and members of Staff if they present with COVID-19 symptoms with relevant information/guidance to follow. - Parents/Carers to be reminded that if their child tests positive they will be asked to provide details of anyone they have been in close contact with by NHS Test and Trace. - Remote education to be made available to students not attending the college. 	<p>L</p>	<p>SLT</p> <p>Staff-On-Going</p> <p>LMs Ongoing</p> <p>Teachers On going</p>
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		<ul style="list-style-type: none"> - Staff and students DO NOT come into the college if they have symptoms of COVID-19 and WILL BE sent home to self-isolate if they develop them in college. <p>The college are aware that all students can be tested.</p>			
Isolating Staff/Students during the college day	H	<ul style="list-style-type: none"> - If a student/member of staff are awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the student, with appropriate adult supervision if required. Windows are opened for ventilation. - Where it is not possible to isolate Staff/Students, they are to be moved to an area which is at least 2 metres away from students and staff. - Where Staff /student need to use toilet facilities a separate toilet is to be accessed if possible. - Following access to the toilet area, the area is cleaned and disinfected using standard cleaning products before being used by anyone else. - Staff who have helped a Student/Staff member presenting COVID-19 symptoms and any students who have been in close contact with them DO NOT need to go home to self-isolate 	<ul style="list-style-type: none"> - Staff members to be assessed as to whether they are fit enough to drive them selves' home. If they are not fit to drive their next of kin are to be contacted. - If Staff who provided support to the student/staff member develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic student /Staff member subsequently tests positive they should request a test. - Staff are aware that they may be contacted by NHS Test and Trace. - Following any contact with someone who is unwell Staff/Students must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitizer. - The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people the guidance <u>COVID-19: cleaning of non-healthcare settings guidance</u>.is to be followed. 	M	<p>LMs / SLT</p> <p>LMs / SLT</p> <p>LMs / SLT</p> <p>LMs / SLT</p>
Student/Staff member testing negative for COVID-19	H	<ul style="list-style-type: none"> - If a Student or member of Staff tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with 	The college will ask Parents/Carers and Staff to inform them immediately of the results of a COVID-19 test:	L	LMs / SLT

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		<p>other people until they are better.</p> <ul style="list-style-type: none"> - Other members of the household can stop self-isolating. 			

4.Managing a positive case in the college community

<p>Staff/Student or family member tests positive for COVID-19</p>	<p>H</p>	<p>The Health Protection Agency are available to provide colleges with advice and support-Contact - 0300 3038596-Option1</p> <ul style="list-style-type: none"> - The Health Protection Agency team will also contact colleges directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the college – as identified by NHS Test and Trace. - If a Student or member of Staff tests positive, they are instructed to follow the '<u>stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to college only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. - The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. - If a member of Staffs/Students household tests positive the Student/Staff member must self-isolate for the full 14 days. - Sickness absence is monitored for Staff and Students at the college. All sickness absences are recorded. 	<ul style="list-style-type: none"> - Colleges should ask Parents/Carers and Staff to inform them immediately of the results of a test: - If colleges have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, they may have an outbreak, and must continue to work with their local health protection team who will be able to advise if additional action is required. - Remote education to be made available to students not attending the college. - The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient further guidance is to be provided. 	<p>L</p>	<p>Head</p>
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Managing a Positive case of COVID-19-Ensuring all staff and students are safe.	H	<p>The college will contact the Health Protection Agency -Contact - 0300 3038596-Option1</p> <ul style="list-style-type: none"> - The Health Protection Team will also contact colleges directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the college /works at the college– as identified by NHS Test and Trace. - Where need identified The Health Protection Team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. 	The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient further guidance is to be provided.		Head
The College being placed on lockdown	M	<ul style="list-style-type: none"> - Wellbeing checks carried out for staff and students. - Work with the Health Protection Team. - Follow Engage shut down action plan and give actions to all staff involved. 	<ul style="list-style-type: none"> - Continually update “Shut down Action Plan to ensure it meets requirements as things change. - Following the guidance provided by the Health Protection Team. 	L	Head
5.Staff and Students accessing vehicles to travel to and from the college.					
Students making their way to College on public transport or pre-arranged taxi through referring school or Local Authority travel.	M	<ul style="list-style-type: none"> - Students to follow the guidance of the authority at the time including face coverings and social distancing rules. - Students wash their hands/apply hand sanitiser when re-entering the building. 	<ul style="list-style-type: none"> - Where possible Parent/Carers to Transport students to and from college. - Reminders given to students regarding the rules on face coverings and social distancing on public transport. - Students to make their way directly to the provision to prevent contact with other students and staff. 	L	Students/ Parents and Carers

H&S Manual	Form	Version	Issue Date	Next Review	
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6. Staff/Student, family member who maybe at increased risk

Students who may otherwise be at increased risk from coronavirus (COVID-19)	H	<ul style="list-style-type: none"> - Guidance at the time will be followed regarding those at risk. - Home/ remote lessons will be made available to allow learning to continue. 	<ul style="list-style-type: none"> - Where need identified the Teacher is to discuss Parent/ Carers concerns and explain the measures the college has in place to reduce risks of COVID-19 transmitting in the college community. - Teachers as far as practically possible to accommodate concerns raised. 	M	Teachers On Going
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7. Access to the college site and building

Transmission of COVID-19 to Students/Staff	M	<ul style="list-style-type: none"> - Access to the college site is controlled, several entrance gates and entrance doors are used to allow Students and Parents/Carers to flow onto the college site/building - Students, Parents/Carers advised to maintain social distancing when entering the college site. - Where possible the end of the college day to be staggered to prevent gatherings outside of the college site. - Parents not permitted to enter the college building unless need is essential. - Students are met each day at the identified entrances for their year group class by a staff member. - Students store outdoor clothing and bags in designated area. - Staff store their bags in lockers, store 	<ul style="list-style-type: none"> - Students, Parents/Carers to be continually reminded via college communication links to maintain social distancing when entering the college site. - Parents/Carers advised to leave the college site immediately once their child has entered the building. - Staff, Students, Parents/Carers will be informed to only bring essential items needed for that day. - Staff to utilise the information available from eBug website. <p><u>Coronavirus (COVID 19) guidance for educational settings poster</u></p>	M	LMS / SLT
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		<p>cupboards.</p> <ul style="list-style-type: none"> - Students are supervised to wash their hands or apply hand sanitiser where hand washing facilities not available at the start of the college day. Students taught how to wash their hands by staff members. Students that need support to wash their hands are supported by a member of staff. - Staff wash their hands with students at the start of the college day. - Staff and students presenting with symptoms at the start of the college day are isolated and taken to a separate room and next of kin/parents contacted. 			

8.Maintaining infection control /hygiene standards during the college day.

COVID-19 spreading from person to person within the college building	H	<ul style="list-style-type: none"> - Guidance followed for the cleaning of non health care settings. - Cleaning schedule in place during the college day and at the end of the college day. - Students taught how to wash their hands by staff members. - Where need identified hand sanitiser be made available to staff and students. - Students are supervised throughout the college day to wash their hands for 20 seconds by staff members. Staff follow the guidance provided - Where hand washing facilities are limited due to the number of students, hand sanitizer stations have been located in identified areas. Students are supervised when accessing the hand sanitizer. - Handwashing posters located in student toilet areas and in the classroom areas. - Students and Staff follow the 'Catch it, Bin 	<ul style="list-style-type: none"> - Where possible a member of the cleaning team to be present during the college day to carry out spot cleaning and removal of waste from the college site, where need identified. - Staff to utilise the information available from eBug website - Staff to take responsibility for their own personal hygiene throughout the college day. - Consideration be given to using hand towels and not hand dryers to ensure that hands are dried thoroughly. - Waste bins to be emptied throughout the college day and placed in the external bin store. - The Caretaker to raise any stock level concerns with the Head teacher in relation to equipment/chemicals etc. - Where need identified students to eat 	M	LMs / Head
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		<p>it, Kill it', guidance and avoid touching their faces, noses etc. practice followed whilst at college.</p> <ul style="list-style-type: none"> - Catch it, bin it, kill it posters located in student toilet areas and around the college site. - Students taught to cough and sneeze into their elbow and away from the direction of other students and staff. - Staff and Students are directed to wash their hands before and after eating and following coughing and sneezing and where additional need identified. - Students and Staff ensure that they thoroughly dry their hands. - Cleaning products readily available in the immediate area of the classroom/toilet areas for spot cleaning. - Students encouraged throughout the college day to socially distance themselves from staff and other students. - Hard surfaces and key touch point areas, such as doors, door furniture, light switches and handrails are disinfected rather than simply cleaned on a frequent basis. - Communal fridge doors, kettles, toasters and microwave doors etc and water cooler handles are included in the daily routine cleaning carried out by identified staff. - Toilet and hand washing facilities are adequately stocked with soap, hand towels, toilet rolls and that the waste bins are emptied each day and taken out to the external bins. - Staff and students wash their hands/apply hand sanitiser at the end of the college day - Where available windows to be opened in corridor areas/college halls during the college 	<p>their lunches in their classrooms.</p> <ul style="list-style-type: none"> - Classroom surfaces to be cleaned if classroom used as a dining area. - All bins emptied at the end of each college day and placed in the external bin store. - Parents advised to ensure that students wash their hands when they return to the home environment. 		

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		day to allow natural ventilation.			
Maintaining infection control in the Classrooms and during break periods	H	<ul style="list-style-type: none"> - All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the college timetable. - Staff workstations in classrooms set out ensuring that social distancing measures are in place within classrooms. - Staff always maintain social distancing with other staff members - Classroom areas in use have items that are none essential removed to allow a larger floor space to help promote social distancing. - Windows and doors are opened to allow natural ventilation during the college day. - Cleaning products readily available in the immediate area of the classroom/toilet areas for spot cleaning. - Rota in place for lunchtime and break time periods. - Timetable reviewed to reduce the need for students to move about the building. - Where possible teaching activities to be carried out in the outdoor areas of the college. - Where classrooms and halls are occupied doors can be propped open to allow natural ventilation. - Where classrooms/halls are unoccupied doors are to be closed. - Waste bins located in classroom/hall areas and emptied at the end of the college day. - Hand sanitizer stations located around the building where need identified. 	<ul style="list-style-type: none"> - Staff to be provided with sufficient time between class lessons to allow handwashing/hand sanitising to take place. - Students/Parents/Carers continually reminded that students bring in filled water bottles each day. - Consider that where mixing into wider groups for specialist teaching, wraparound care and transport has to take place students are able to maintain social distancing and endeavor to prevent physical contact between students. - Mixed groups are to be closely supervised. - Where such groups are needed to be formed ensure that robust hand washing guidance is followed and Students and Staff follow the 'Catch it, Bin it, Kill it', guidance and avoid touching their faces, noses etc. practice followed whilst at college. 	M	LM / Teachers

H&S Manual	Form	Version	Issue Date	Next Review	
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12.Impact of students and staff moving about the building/college site					
Moving about the building/college site-Covid-19 transmission	M	<ul style="list-style-type: none"> - Clear direction given to parents via the college's communication links for the start and end of the college day. - Rota in place for break times and the lunchtime periods to reduce the flow of students in the corridor areas. - Where need identified some students will eat their lunch in their classrooms. - Social distancing measures adhered to where possible. - Posters in place reminding students to maintain social distancing. - One-way systems where possible put in place on stairways and corridors. - Students and staff advised to stick to the left-hand side of corridor areas. Consideration be given to placing directional signs around the college site. - Students supervised by Staff members when moving about the building. - Hand sanitizer dispensers located around the college site, including where need identified in classroom areas. - Use of hand sanitizer supervised by Staff members. 	<ul style="list-style-type: none"> - Movement about the building monitored throughout the college day. - Rota's changed where need identified. - Cleaning schedule in place for corridor areas doors etc. 	L	LMs / Teachers
Lifts	M	<ul style="list-style-type: none"> - Lift to be operational only where necessary - Reduce maximum occupancy to one person. - Hand sanitizer station located at the entrance/exit points of the lift. - Lift entrance/exit points have a demarcation area on the floor, so that social 	<ul style="list-style-type: none"> - Building Checklist to be completed. 	L	Premises staff

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		distancing can be maintained when accessing the lift			
Access to Welfare facilities for Staff and Students	M	<ul style="list-style-type: none"> - Staff supervise students when washing their hands in the toilet areas/sink areas. - Cubicles in place. - Toilet facilities cleaned at regular intervals throughout the college day (door handles, toilet cubicle locking mechanisms and flushers). - Staff and student toilet facilities cleaned following break and lunch periods. - Windows are opened in the staff room when it is occupied by staff members. 		L	LMs/ Teachers
Break and Lunch periods	H	<ul style="list-style-type: none"> - Menu to be agreed with the kitchen contractor. Ensure that student and staff social distancing can be attained. - Students directed to wash their hands during break/lunchtime periods. - Areas zoned off for use by specific year groups/bubbles. - When congregating in halls etc, doors and windows are opened to allow natural ventilation. - Outdoor areas accessed as much as possible. Areas zoned off for use by specific year groups/bubbles. - Spot cleaning carried out. - Surfaces are cleaned following each group/bubble use. 	<ul style="list-style-type: none"> - Staff collect pre ordered lunches where possible to reduce queue sizes in the canteen 	L	LMs / Teachers

13.Student behaviour during the college day

H&S Manual	Form	Version	Issue Date	Next Review	
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Students refusing to social distance/follow hand washing procedures	H	<ul style="list-style-type: none"> - Parents/Carers advised prior to the students returning to the college that all students will need to adhere to hand washing and social distancing measures to ensure student and staff safety. - Hand sanitiser made available where students refuse to wash hands. - Students are supervised when using hand sanitizer considering risks around ingestion. - Individual needs of students identified and managed where need identified. - Cleaning schedule in place for the whole college. - Where possible social distancing to be maintained. - Staff supporting student continue to adhere to regular hand washing. 	<ul style="list-style-type: none"> - Where defiant behaviours are anticipated follow the college Behaviour Policy. - Where need identified Individual Student risk assessments are to be put in place/reviewed to manage students whilst they attend the college. - Where students have refused to wash their hands and refuse to social distance, movement around the building to be restricted where possible. - Area where the student has been located within the building to be thoroughly cleaned. 	M	LMs / Teachers
Student-Challenging behaviours displayed	M	<ul style="list-style-type: none"> - Students with challenging behaviours identified. - Where need identified individual risk, assessments/behaviour plans are in place for students who demonstrate challenging behaviours. - Relevant staff are MAPA Trained - Where need identified MAPA techniques are applied, including restraint. - General Infection Control risk assessment in place. 	<ul style="list-style-type: none"> - Where behaviours exhibited by students potentially exposes staff to sputum/bodily fluids staff are advised to change into alternative clothing when arriving at work each day and changing clothing before they leave work. Placing soiled clothing in a pillowcase and washing the clothing when they return home. Staff are advised to shower when they return home from work each day. - Staff and students to wash their hands when safe to do so after a physical restraint has been carried out. - Where restraint has had to be carried out review the student risk assessment in place. - Continually review whether PPE is required when managing challenging behaviours. 	M	All staff

H&S Manual	Form	Version	Issue Date	Next Review	
College	COVID-19 Risk Assessment	1	July 2020	Monthly	

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			- Where need identified review the Behaviour Policy.		
Students accessing alternative education provision	H	<p>The college has agreed the following control measures with the alternative provision;</p> <ul style="list-style-type: none"> - The college has issued a copy of their COVID-19 risk assessment where the Student attends both settings during the week. - Any concerns with the identified Students health and wellbeing is to be communicated immediately via telephone by the college/alternative provision. - The Student will wear clean clothing each day when attending alternative provision. - Sickness absence procedure in place for students. - Alternative provision is to make the college aware if the student does not attend the setting. 	<ul style="list-style-type: none"> - The college is to request a copy of the COVID-19 risk assessment for the alternative provisions that Students attend. - Spot check to be carried out on alternative provision to ensure student safety 	L	LMs / SLT
Students not currently attending the college	L	- Resources available through BBC bitesize, Kerboodle, TEAMS and Hegarty.	<ul style="list-style-type: none"> - Head teacher/SLT are aware of the needs of students not currently attending the college. - Remote education to be made available to students not attending the college. 	L	Teachers
Classroom resources	H	<ul style="list-style-type: none"> - Resources that are shared between classes or bubbles, such as sports, art and science equipment are cleaned frequently and meticulously - Resources cleaned prior to each group/bubble using them and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 	<ul style="list-style-type: none"> - Rotation of resources to be considered to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) before being accessed by different groups/bubbles. - Resource boxes to be set up in advance where possible. 	L	Teacher

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Hazards / issue	Risk rating H/M/L (before)	Controls already in place	Further Action required	Risk Rating H/M/L (after)	By Whom & When
		hours (72 hours for plastics) between use by different bubbles			
PE Activities / Lack of changing room space	H	<ul style="list-style-type: none"> - PE activities can take place in outdoor/ external areas of the college. - Students are to be kept in consistent groups/bubbles within year groups. - Sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided. - Outdoor sports prioritized where possible. - Large indoor spaces used where it is not, doors are opened to allow ventilation. - Maximize distancing between students - Heads of Sports Departments/Co Ordinator to read guidance readily available and identify a programme for the Autumn term. 	PE Kit to be worn and cleaned after each session by parents <ul style="list-style-type: none"> - Split changing to reduce numbers in toilets. - Parents/Carers and Students advised what PE kit students should wear to college. - PE Guidance available -guidance on the phased return of sport and recreation and guidance from Sport England for grassroot sport is available. Association for Physical Education and the Youth Sport Trust 	L	LMS/ Sports staff
Toilet Areas/Personal Care changing facilities	H	<ul style="list-style-type: none"> - Allocated to identified groups/bubbles of students. - Cleaned following each use. - Waste bins regularly emptied, and waste taken to external bin area. 		L	Staff

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